

18 May 2020



AMTEL HOLDINGS BERHAD

[Registration No.: 199601037096 (409449-A)]

(Incorporated in Malaysia)

UNAUDITED INTERIM FINANCIAL REPORT

FOR THE FIRST FINANCIAL QUARTER ENDED 29 FEBRUARY 2020

AMTEL HOLDINGS BERHAD
(Registration No. 199601037096 (409449-A))
(Incorporated in Malaysia)

**CONDENSED CONSOLIDATED STATEMENT OF PROFIT OR LOSS
AND OTHER COMPREHENSIVE INCOME
FOR THE FINANCIAL PERIOD ENDED 29 FEBRUARY 2020**
(The figures have not been audited)

	INDIVIDUAL QUARTER		CUMULATIVE QUARTERS	
	CURRENT PERIOD QUARTER 29-02-2020 RM'000	PRECEDING YEAR CORRESPONDING QUARTER 28-02-2019 RM'000	CURRENT PERIOD 29-02-2020 RM'000	PRECEDING PERIOD 28-02-2019 RM'000
Revenue	11,364	13,639	11,364	13,639
Operating expenses	(10,307)	(12,867)	(10,307)	(12,867)
Other operating income	319	193	319	193
Profit from operations	1,376	965	1,376	965
Finance costs	(18)	(22)	(18)	(22)
Share of results of associates	(2)	83	(2)	83
Profit before taxation	1,356	1,026	1,356	1,026
Taxation	(373)	(296)	(373)	(296)
Profit for the financial period	983	730	983	730
Other comprehensive income, net of tax				
Items that may be reclassified subsequently to Profit or Loss:				
Foreign currency translation	-	-	-	-
Total comprehensive income for the financial period	983	730	983	730
<u>Profit Attributable to:-</u>				
Owners of the Company	983	730	983	730
Non-controlling Interests	-	-	-	-
	983	730	983	730
<u>Total Comprehensive Income Attributable to:-</u>				
Owners of the Company	983	730	983	730
Non-controlling Interests	-	-	-	-
	983	730	983	730
<u>Earnings Per Share Attributable to Owners of the Company :-</u>				
Basic (sen)	1.81	1.35	1.81	1.35
Fully Diluted (sen)	N/A	N/A	N/A	N/A

The Condensed Consolidated Statement of Profit or Loss and Other Comprehensive Income should be read in conjunction with the Group's Audited Financial Statements for the financial year ended 30 November 2019 and the accompanying explanatory notes attached to the interim financial report.

AMTEL HOLDINGS BERHAD
(Registration No. 199601037096 (409449-A))
(Incorporated in Malaysia)

CONDENSED CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT 29 FEBRUARY 2020
(The figures have not been audited)

	<u>UNAUDITED</u>	<u>AUDITED</u>
	AS AT CURRENT FINANCIAL PERIOD 29/02/2020 RM'000	AS AT PRECEDING FINANCIAL YEAR ENDED 30/11/2019 RM'000
ASSETS		
Non-Current Assets		
Property, Plant and Equipment	1,783	2,006
Investment Properties	1,654	1,654
Investments in Associates	1,254	1,216
Deferred Tax Assets	442	445
Other Investments	250	250
	<u>5,383</u>	<u>5,571</u>
Current Assets		
Inventories	4,679	3,850
Trade & Other Receivables	10,762	10,889
Contract Assets	949	1,321
Other Investments	19,854	21,195
Cash Deposits with Licensed Banks	8,867	8,922
Cash and Bank Balances	13,676	13,750
	<u>58,787</u>	<u>59,927</u>
TOTAL ASSETS	<u>64,170</u>	<u>65,498</u>
EQUITY AND LIABILITIES		
Equity		
Share Capital	32,301	32,301
Reserves	18,706	17,723
Equity Attributable to Owners of the Parent	<u>51,007</u>	<u>50,024</u>
Non-controlling Interests ("NCI")	-	-
Total Equity	<u>51,007</u>	<u>50,024</u>
Non-Current Liabilities		
Finance Lease Payables	209	240
Deferred Tax Liabilities	87	87
	<u>296</u>	<u>327</u>
Current Liabilities		
Trade & Other Payables	9,311	12,738
Provisions	1,322	1,012
Short Term Borrowings	895	136
Tax Liabilities	1,213	1,134
Finance Lease Payables	126	127
	<u>12,867</u>	<u>15,147</u>
Total Liabilities	<u>13,163</u>	<u>15,474</u>
TOTAL EQUITY AND LIABILITIES	<u>64,170</u>	<u>65,498</u>
Net assets per share attributable to owners of the parent (RM)	0.9411	0.9230

The Condensed Consolidated Statement of Financial Position should be read in conjunction with the Group's Audited Financial Statements for the financial year ended 30 November 2019 and the accompanying explanatory notes attached to the interim financial report.

AMTEL HOLDINGS BERHAD
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(Incorporated in Malaysia)

CONDENSED CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE FINANCIAL PERIOD ENDED 29 FEBRUARY 2020
(The figures have not been audited)

	<----- Attributable to Owners of the Parent ----->					Non-controlling	Total
	Share Capital	Fair Value Reserve	Currency Translation Reserve	Retained Earnings	Sub-total	Interests	Equity
	RM'000	RM'000	RM'000	RM'000	RM'000	RM'000	RM'000
3 months ended 29 February 2020							
At 1 December 2019	32,301	159	38	17,526	50,024	-	50,024
Comprehensive Income:							
Profit for the financial period	-	-	-	983	983	-	983
Foreign currency translation	-	-	-	-	-	-	-
Total comprehensive income for the financial period	-	-	-	983	983	-	983
At 29 February 2020	32,301	159	38	18,509	51,007	-	51,007
3 months ended 28 February 2019							
At 1 December 2018	32,301	159	37	12,698	45,195	-	45,195
Comprehensive Income:							
Profit/(Loss) for the financial period	-	-	-	730	730	-	730
Foreign currency translation	-	-	2	-	2	-	2
Total comprehensive income for the financial period	-	-	2	730	732	-	732
At 28 February 2019	32,301	159	39	13,428	45,927	-	45,927

The Condensed Consolidated Statement of Changes in Equity should be read in conjunction with the Group's Audited Financial Statements for the financial year ended 30 November 2019 and the accompanying explanatory notes attached to the interim financial report.

AMTEL HOLDINGS BERHAD
(Registration No. 199601037096 (409449-A))
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CONDENSED CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE FINANCIAL PERIOD ENDED 29 FEBRUARY 2020
(The figures have not been audited)

	CURRENT FINANCIAL PERIOD ENDED 29/02/2020 RM'000	PRECEDING FINANCIAL PERIOD ENDED 28/02/2019 RM'000
CASH FLOW FROM OPERATING ACTIVITIES		
Profit before taxation	1,356	1,026
Adjustments for:-		
Non-cash items	228	73
Non-operating items	(235)	(112)
Share of results of associates	2	(83)
Operating profit before changes in working capital	1,351	904
Changes in working capital		
Net changes in current assets	(386)	(728)
Net changes in current liabilities	(3,111)	1,143
Cash (used in)/generated from operations	(2,146)	1,319
Interest received	73	74
Interest paid	(18)	(22)
Net income tax paid	(271)	(127)
Net cash (used in)/generated from operating activities	(2,362)	1,244
CASH FLOW FROM INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(26)	(44)
Withdrawal,(Placement) of fixed income funds & quoted unit trusts	1,501	(10,707)
Changes in pledged cash & cash equivalent under lien	(80)	(28)
Distribution income from income funds	162	67
Repayments from associates	11	-
Net cash generated from/(used in) investing activities	1,568	(10,699)
CASH FLOW FROM FINANCING ACTIVITIES		
Net payments of finance lease	(32)	(31)
Net cash used in from financing activities	(32)	(31)
NET DECREASE IN CASH AND CASH EQUIVALENT	(826)	(9,486)
CASH AND CASH EQUIVALENTS AT BEGINNING OF THE FINANCIAL PERIOD	14,793	16,942
CASH AND CASH EQUIVALENTS AT END OF THE FINANCIAL PERIOD	13,967	7,456
Cash and cash equivalents at end of the financial period comprise of:-		
Cash at banks and in hand	13,676	8,258
Cash deposits with licensed banks	8,867	8,654
Bank overdrafts	(895)	(802)
	21,648	16,110
Less: Cash deposits with licensed banks under lien	(7,681)	(8,654)
	13,967	7,456

Note:

The Condensed Consolidated Statement of Cash Flows should be read in conjunction with the Group's Audited Financial Statements for the financial year ended 30 November 2019 and the accompanying explanatory notes attached to the interim financial report.

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
(Incorporated in Malaysia)

**UNAUDITED INTERIM FINANCIAL REPORT
FOR THE FIRST FINANCIAL QUARTER ENDED 29 FEBRUARY 2020**

PART (A): EXPLANATORY NOTES PURSUANT TO MFRS 134

1. Basis of Preparation

This unaudited interim financial report has been prepared in accordance with the reporting requirements as set out in Malaysian Financial Reporting Standards (“MFRS”) 134: Interim Financial Reporting and Paragraph 9.22 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad (“Bursa Securities”).

The interim financial report should be read in conjunction with the audited financial statements of the Group for the last financial year ended 30 November 2019 and the accompanying explanatory notes attached to the interim financial report. The explanatory notes attached to the interim financial report provide an explanation of events and transactions that are significant to an understanding of the changes in the financial position and performance of the Company and of the Group since the financial year ended 30 November 2019.

2. Significant Accounting Policies

The accounting policies and methods of computation adopted by the Group in this interim financial report are consistent with those adopted in the audited financial statements for the last financial year ended 30 November 2019, except for the adoption of the amendments/improvements that are mandatory for the current financial period.

(i) New MFRSs and amendments/improvements to MFRSs

The adoption of the new amendments/improvements does not have any material effect on the financial performance or position of the Group, except for MFRS 16 as disclosed below:-

MFRS 16 Leases

Currently under MFRS 117 Leases, leases are classified either as finance leases or operating leases. A lessee recognises on its statement of financial position assets and liabilities arising from the finance leases. MFRS 16 eliminates the distinction between finance and operating leases for lessees. Instead, all leases are brought onto the statement of financial position except for short-term and low value asset leases.

On adoption of this standard, the Group is required to capitalise its rented premises and equipment on the statements of financial position by recognising them as “rights-of-use” assets and their corresponding lease liabilities for the present value of future lease payments.

The Group has elected not to recognize right-of-use assets and lease liabilities for short-term leases of office equipment and rented premises that have a lease term of 12 months or less and leases of low value assets based on the value of the underlying asset when new, such as office equipment. The Group recognizes the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

Based on initial assessment, the adoption of MFRS 16 has no significant financial impact to the Group and the Company.

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
(Incorporated in Malaysia)

2. Significant Accounting Policies (Cont'd)

(ii) Standards issued but not yet effective

The Group has not early adopted any new standards, amendments/improvements to MFRSs which are applicable to the Group that have been issued by the Malaysian Accounting Standards Board but are not yet effective for the Group's current financial period.

3. Audit Qualification

The audit report of the Group's financial statements for the year ended 30 November 2019 did not contain any qualification.

4. Seasonal or cyclical Factors

The Group's operations are not effected by seasonal or cyclical factors for the current financial quarter under review.

5. Unusual Items

There were no items affecting assets, liabilities, equity, net income, or cash flows that are unusual because of their nature, size or incidence for the current quarter under review.

6. Material Changes in Estimates of Amounts Reported

There were no changes in estimates of amounts reported in the prior financial quarters or changes in estimates of amount reported in prior financial periods that have a material effect in the current financial quarter.

7. Debt and Equity Securities.

There is no issuance, cancellation, repurchase, resale and repayment of debt and equity securities for the current quarter and financial period to-date.

8. Dividends Paid

There was no dividend paid during the financial period ended 29 February 2020.

9. Valuation of Property, Plant and Equipment

(1) Property, plant and equipment which are stated at cost have been brought forward without amendment from the previous annual financial statements.

(2) There was no material acquisition or disposal of property, plant and equipment by the Group during the financial period.

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
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10. Segmental Reporting

The Group's segment information for the financial period ended 29 February 2020 is as follows:-

(i) Major Business Segments

The basis of segmentation and measurement of segment performance is consistent with the basis adopted in the last audited annual financial statements.

3 months ended 29 February 2020

GROUP	Information & Communication Technology ("ICT")	Telecommunications, Infrastructure & Services ("TIS")	Others	Elimination	Consolidated
	RM'000	RM'000	RM'000	RM'000	RM'000
SEGMENT REVENUE					
External revenue	10,287	1,077	-	-	11,364
Inter-segment revenue	54	-	285	(339)	-
Total revenue	10,341	1,077	288	(339)	11,364
SEGMENT RESULTS	ICT	TIS	Others	Consolidated	
	RM'000	RM'000	RM'000	RM'000	
Profit/(Loss) from operations	1,492	45	(161)	1,376	
Finance costs	(16)	(2)	-	(18)	
Share of associates' results	(5)	3	-	(2)	
Profit/(Loss) before taxation	1,471	46	(161)	1,356	
Taxation	(373)	-	-	(373)	
Profit/(Loss) for the period	1,098	46	(161)	983	
FINANCIAL POSITION	ICT	TIS	Others	Consolidated	
As at 29 February 2020	M'000	RM'000	RM'000	RM'000	
Total segment assets	26,339	9,168	28,663	64,170	
Total segment liabilities	9,482	3,404	277	13,163	

3 months ended 28 February 2019

GROUP	ICT	TIS	Others	Elimination	Consolidated
	RM'000	RM'000	RM'000	RM'000	RM'000
SEGMENT REVENUE					
External revenue	12,567	1,072	-	-	13,639
Inter-segment revenue	198	-	288	(486)	-
Total revenue	12,765	1,072	288	(486)	13,639

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
(Incorporated in Malaysia)

10. Segmental Reporting (Cont'd)

(i) Major Business Segments (cont'd)

SEGMENT RESULTS	ICT RM'000	TIS RM'000	Others RM'000	Consolidated RM'000
Profit/(Loss) from operations	1,326	(86)	(275)	965
Finance costs	(18)	(4)	-	(22)
Share of associates' results	83	-	-	83
Profit/(Loss) before taxation	1,391	(90)	(275)	1,026
Taxation	(290)	(6)	-	(296)
Profit/(Loss) for the period	1,101	(96)	(275)	730

FINANCIAL POSITION As at 28 February 2019	ICT RM'000	TIS RM'000	Others RM'000	Consolidated RM'000
Total segment assets	25,768	11,743	25,437	62,948
Total segment liabilities	12,626	3,878	517	17,021

(ii) Geographical Segments

Revenue based on geographical location of the Group's customers is as follows:-

GROUP	Revenue	
	Current Year Quarter 29 February 2020 RM'000	Preceding Year Corresponding Quarter 28 February 2019 RM'000
Malaysia	11,364	13,639
Singapore	-	-
Total	11,364	13,639

11. Material Event Subsequent to the End of Financial Period

There was no material event subsequent to the end of the financial period ended 29 February 2020 that has not been reflected in the financial statements or to be disclosed as at the date of this report, except as disclosed in Part (B), Paragraph 3 of this interim financial report.

12. Changes in the Composition of the Group

There was no change in the composition of the Group during the current quarter and financial period except as mentioned below:-

- On 11 December 2019, Amtel Resources Sdn Bhd ("ARSB") a wholly-owned subsidiary of the Company, disposed of 68% equity shares in WAMM Bersekutu Sdn. Bhd. ("WAMM") **(formerly known as Amtel Networks Sdn. Bhd.)**. As a result, ARSB's equity interest in WAMM has been reduced from 100% to 32%; and
- On 13 January 2020, Amtel Cellular Sdn. Bhd. ("AMCSB"), a wholly-owned subsidiary of the Company has incorporated a subsidiary namely Amtel Intelligence Sdn. Bhd. ("AISB") with the subscription of 2 units of ordinary shares representing 100% equity interest in AISB for a cash consideration of RM2.

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
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13. Changes in Contingent Liabilities and Contingent assets

There were no changes in contingent liabilities or contingent assets since the last reporting date as at 30 November 2019, except for the following:-

	As At 29/2/2020
Company	
<u>Contingent Liabilities – Secured</u>	RM'000
The maximum exposure to credit risk amounts representing the outstanding credit facilities of the subsidiaries and associate company guaranteed by the Company	<u>575</u>
Group	
<u>Contingent Liabilities – Secured*</u>	
Bank guarantees	<u>827</u>

*** - The bank guarantees are secured against the fixed deposits of the subsidiary and associate companies.**

At the reporting date, there was no indication that these subsidiaries and associates will default on its repayments during the guarantee period.

14. Capital and Other Commitments

The Group and the Company have made the following capital commitments as at 29 February 2020:-

	Group As At 29/2/2020 RM'000	Company As At 29/2/2020 RM'000
Approved and contracted for:-		
(i) Purchase of investment properties	2,277	-
(ii) Purchase of property, plant and equipment		
- Freehold four-storey office/factory building	<u>16,992</u>	<u>16,992</u>
	<u>19,269</u>	<u>16,992</u>

15. Related Party Transactions

There is no related party transaction entered into by the Company and/or its subsidiaries during the financial period to-date.

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
(Incorporated in Malaysia)

**UNAUDITED INTERIM FINANCIAL REPORT
FOR THE FIRST FINANCIAL QUARTER ENDED 29 FEBRUARY 2020**

**PART (B): ADDITIONAL INFORMATION PURSUANT TO APPENDIX 9B OF BURSA
SECURITIES MAIN MARKET LISTING REQUIREMENTS**

1. Review of Performance

The Group's revenue of RM11.36 million for the first quarter was 16.7% lower as compared to preceding year corresponding quarter of RM13.64 million. The decrease was mainly due to lower sales contribution by the ICT segment. In the current quarter, revenue derived from ICT segment accounted for 90.5% of the Group's revenue and TIS segment accounted for the remaining 9.5% of the total revenue as compared to 92.1% and 7.9% respectively registered in the preceding year corresponding quarter.

In spite of lower revenue, the Group posted a profit after tax of RM0.98 million for current quarter as compared to profit after tax of RM0.73 million reported in the preceding year corresponding quarter mainly due to the successful price improvement in certain ICT products sold and enhancement in cost management.

The performance of the respective business segment of the Group is summarized as follows:-

ICT Segment

The performance of ICT segment are summarized as per table below:-

	Current Quarter	Preceding Year Corresponding Quarter	Changes
	29/2/2020	28/2/2019	
	RM'000	RM'000	%
Segment revenue	10,287	12,567	-18.14
Segment profit after taxation	1,098	1,101	-0.27

Revenue of RM10.29 million for the current quarter is approximately 18.1% lower than RM12.57 million reported in preceding year corresponding quarter. Lower sales quantities was posted in the current quarter mainly due to the lesser production days at automakers' end. Despite reported a lower revenue, profit after tax achieved in the current quarter of RM1.09 million was attributed to the successful price improvement in certain products sold and better control over costs and production levels.

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
(Incorporated in Malaysia)

1. Review of Performance (Cont'd)

TIS Segment

The performance of TIS segment are summarized as per table below:-

	Current Quarter	Preceding Year Corresponding Quarter	Changes
	29/2/2020 RM'000	28/2/2019 RM'000	%
Segment revenue	1,077	1,072	0.47
Segment profit after taxation	46	(96)	

TIS segment's revenue for current quarter was marginally higher as compared to preceding year corresponding quarter. This revenue came from progress billings from smaller civil infrastructure project works. Despite reported marginally increased in revenue, profit after tax was recorded due to some costs control initiatives.

Others Segment

Loss posted during the current quarter was attributed to the operating costs incurred by the investment holding company.

2. Material Changes in the Profit After Tax for the Quarter Reported as Compared with the Immediate Preceding Quarter.

The Group's performance for the current financial quarter and the immediate preceding quarter are summarized as follows:-

	Current Quarter	Immediate Preceding Quarter	Changes
	29/2/2020 RM'000	30/11/2019 RM'000	%
<u>Continuing operations:</u>			
Total revenue	11,364	17,408	-34.72
Profit before taxation	1,356	2,552	-46.87
Profit after taxation	983	2,202	-55.36

The Group's revenue for the current financial quarter of RM11.36 million is lower as compared to immediate preceding quarter mainly attributed to lower sales registered by both the ICT and TIS segments. As a result, a lower profit after taxation is reported in the current financial quarter.

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
(Incorporated in Malaysia)

3. Commentary on the Group's Prospects

The Movement Control Order ("MCO") imposed by the Malaysian Government since 18 March 2020 to curb the spread of COVID-19 pandemic has resulted in a halt to our Group's business activities. Although our Group received the Ministry of International Trade and Industry's ("MITI") approval to resume operations during phase 3 of MCO under strict conditions, the management was cautious in reactivating its business activities in stages to ensure all the work processes are in compliance with MITI's Standard Operating Procedures ("SOPs").

Whilst the Group is taking steps to return our operations gradually to normalcy, we are mindful that our ICT business has been affected by the order flow from our existing customers due to foreseeable change in the consumer spending and demand, disruption in supply chain and delays in material shipment from logistic hubs in impacted areas and overseas suppliers and the various costs associated with complying to the MITI's SOPs. This has led to higher operating costs in the short to medium term. The same challenges and factors have also affected our TIS segment business activities.

Our management team is currently assessing the current and future impact of this pandemic and shall remain vigilant in monitoring the Group's performance moving forward. We are committed to navigating through this challenging period by exercising prudence in its business dealings, implementing strict costs control and appropriate austerity measures to safeguard the Group's financial and operational performance.

4. Variances of Actual Profit from Forecast Profit

Not applicable.

5. Tax Expense

The movement in tax expense for the Group for the current financial quarter and financial period under review is summarized as follows:-

	Current Quarter 29/2/2020 RM'000	Preceding Year Corresponding Quarter 28/2/2019 RM'000
<u>Tax expense:-</u>		
Based on results for the period	(370)	(296)
Reversal of deferred tax assets	(3)	-
	(373)	(296)

The effective tax rate for the Group was higher than the statutory tax rate in the current quarter mainly due to losses of certain subsidiaries cannot be used to offset against profits of other companies in the Group

AMTEL HOLDINGS BERHAD [199601037096 (409449-A)]
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6. Status of Corporate Proposals

There are no corporate proposals announced, but yet to be completed as at the date of issue of this quarterly report other than as mentioned below:-

Proposed Share Buy-Back

On 4 March 2020, the Company announced that it intends to seek shareholders' approval in respect of the proposal to purchase the Company's shares of up to 10% of the issued share capital at the forthcoming Annual General Meeting of the Company. Please refer to our announcement to Bursa dated 30 March 2020 for further details on the Proposed Share Buy-Back.

7. Group Borrowings and Debt Securities

The Group's total borrowings (all denominated in Ringgit Malaysia) as at 29 February 2020 are as follows:-

	As at 29/2/2020 (Unaudited) RM'000	As at 30/11/2019 (Audited) RM'000
(1) <u>Short Term Borrowings:-</u>		
- <u>Secured</u> Overdrafts	<u>895</u>	<u>136</u>
- Finance leases payable within the next 12 months	<u>126</u>	<u>127</u>
(2) <u>Long Term Borrowings:-</u>		
- Finance leases payable after the next 12 months	<u>209</u>	<u>240</u>

The Group does not have borrowing denominated in foreign currency and there was no debt securities issued.

8. Material Litigation

The Group is not engaged in any material litigation, claims or arbitration, either as plaintiff or defendant as at the date of issue of this quarterly report.

9. Dividend

The Board of Directors does not recommend any payment of dividend for the current financial period ended 29 February 2020.

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10. Notes to the Condensed Consolidated Statement of Comprehensive Income

Total comprehensive income for the current quarter and financial period to-date is arrived at after charging/(crediting) the following items:-

	Current Year Quarter <u>29/2/2020</u> RM'000	Preceding Year Corresponding Quarter <u>28/2/2019</u> RM'000 (Restated)
Continuing Operations		
1. Interest income	(73)	(74)
2. Distribution income from income funds	(162)	(67)
3. Other income excluding interest, dividend & rental income	(26)	(44)
4. Interest expense	18	22
5. Depreciation of property, plant & equipment	214	231
6. Property, plant & equipment written-off	-	-
7. Gain on disposal of property, plant & equipment	-	(7)
8. Loss on disposal of subsidiary	-	-
9. Net foreign exchange loss/(gain)	(2)	2
10. Net provision of warranty costs	98	140

11. Earnings Per Share

(1) Basic earnings per share

The basic earnings per share for the current quarter and financial period is calculated by dividing the consolidated net loss attributable to owners of the Company of RM0.98 million by the number of 54,197,066 ordinary shares in issue during the quarter.

(2) Diluted earnings per share

Not applicable.

AMTEL HOLDINGS BERHAD
By Order of the Board

TEE LEE LENG
Company Secretary